

Treasurer of AEGEE-Mannheim

The Treasurer is responsible for the finances of the Antenna. Due to this very important role (s)he is also the Vice-president. The treasurer ensures the financial stability of the Antenna, aims at creating income by fundraising and/or events and manages the money.

Requirements for the job:

- Reliability
- Financial experience
- Capability to work in a team
- Practical experience in and knowledge about AEGEE

Task Overview

- Creating a financial strategy and a budget plan
- Account keeping (keep track of profit / loss, manage the balance sheet)
- Processing of member fees, other income and all payments
- Management of reimbursement
- Financial report for local antenna and AEGEE-Europe
- Financial report for authorities
- Create and manage means of income for AEGEE-Mannheim